

KBOO Radio Policy	Check Signing and Limit	Rev. Date: June 26, 2023
POLICY #II.D.5 (formerly #51)		Approved by: Board of Directors

Check Signing and Limit

1. All checks over \$1,000 must be signed by at least two authorized personnel.
2. All spending must conform to Policy II.D.2 Spending Authority Outside Budget and [proposed] Policy II.D.6 KBOO Purchasing.
3. KBOO shall maintain at least three authorized signers for any checking account. Except as necessary in accordance with Article IX, Section 2, of the KBOO Bylaws, neither the bookkeeper nor the Treasurer shall be an authorized check signer.