

Program Advisory Committee Meeting Agenda March 5, 2024

Present: Ender Black, Azia Hawthorne, Nathan Vandiver, Tim Nakayama, Gary Dickerson,

Facilitator: Azia

Note taker: Nathan

Board Liaison: N/A

Excused:

Meeting Guidelines

1. **Take care of yourself.**
 2. Make space: create room for all to have a say
 3. *Claim space; share your perspective*
 4. *Say what you need to say without humiliating anyone. Use "I" statements; speak from your own experience.*
 5. *Don't make assumptions; ask for clarification*
 6. *Turn off your phone, or put it on vibrate if you're expecting an important call*
 7. *Mute your mic when you're not speaking*
 8. *Raise your hand to contribute and wait to be acknowledged by the facilitator*
 9. *Do not share another person's story without their permission*
 10. *Expect mistakes, but be accountable and stay committed to each relationship and to the work*
 11. It is every group member's responsibility to uphold the meeting guidelines, and to stay focused on the topic/agenda. If the group strays from these principles, say "process check" outloud or in the chat to pause the discussion and get the meeting back on track. *The process-check sign is not to be misused.*
- **Reminder of PACs purpose:**
 - *Offer advice, feedback, and ideas on programming*
 - *Assist Program Staff in shaping and meeting yearly goals for PAC*
 - *Assist Program Staff in ascertaining community needs in a proactive and mission-driven way on a regular basis*
 - *Assist Program Staff in evaluating broadcast and podcast programming quality on a regular basis*
 - *Make recommendations for CAB members**
 - *Manage work groups to assist in various areas needed*
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Introductions

Review meeting guidelines and PAC purpose

- In the past, the Board would report back to the PAC, but that hasn't happened in a while
 - Check with the Board to see if they are going to report back to PAC
 - Diablo is going to email the Board to ask

- Azia shared the PAC email list so everyone has the current list

Staff Reports

Althea - PM News (Azia delivered - Althea was out)

- Holding meeting with news contributors this week to start planning for our election coverage
- Did a lot of coverage in February of the legislative efforts to rollback Measure 110, covered multiple community organizations who are in the BHRN networks funded by the measure
- Ran a week of "Best Of" content at the end of the year, spotlighting the contributions of KBOO news reporters and volunteers
- Two interns in the newsroom gaining work skills and helping with the newscast
- Exploring new formats within the content we receive from the Public News Service wire - having anchors voice the cut and copy live instead of playing the reporter voicer.

Ender - Public Affairs

- [MLK Remote](#) on 2/17, Highland Church
 - JoAnn Hardesty Anchored
 - Several community interviews including George Hocker
- [Black History Future Month](#) special programming campaign
 - Gary Dickerson received positive feedback in the community about these special programs
- [Love Your Pet Week](#) special programming campaign
 - Didn't receive as much engagement as we hoped
- A lot of single specials this year: [Radiozine](#)
- Shoutouts to new programmer Consuelo Miranda, for her show [Once Upon A Time](#)
 - About poetry and human emotion
- Limited series [The Imaginary Possible](#) finished airing on Jan 11th
 - About artificial intelligence - covering all sides of AI potential
- Looking forward to Earth Day, and remotes celebrating AAPI heritage and LGBTQ+ rights and history (Pride this summer)

Azia - Program Director

- ATNF vol 3 special programming has been a blast
 - Winter Campaign 2/13 - 3/16
 - [Mardi Gras Celebrations!](#)
 - [Valentine's Day Jazz](#) - Wednesday 2/14, 2pm-4pm
 - [Black History & Future Series!](#) - Every Tuesday at 7pm
 - [Annual MLK Day Live Special!](#) - Saturday 2/17 from 1-5pm

- [Soul and R&B Marathon](#) - Saturday 2/24
- [Love Your Pet Week](#) - 2/19-2/23
- [Metal Marathon!](#) - Fri 3/1 at 8pm-Sat 3/2 til 6am
- [International Women's Day Specials](#) - Thurs 3/7 at 8pm - Sat 3/9 noon
 - 40 hours!
- [Bluegrass Marathon!](#) - Saturday 3/16
- Ramping up for remote season this summer
 - Expecting all the usual suspects
 - Mock Remote Training to help prepare
- Roosevelt Spark Project School Field Trip - 2/2/24
 - Talked about radio, jobs in radio, and radio projects
- ABNAO (Alliance of Black Nurses Association in Oregon) Podcast
 - We offered our studios to ABNAO to record *the Black Care Matters Podcast* late 2023 and early 2024. The first episode premiered in February for Black history month. KBOO aired to episode too. Very fruitful and exciting partnership.
 - Tim recalled how pre pandemic volunteers would produce podcasts in the production studios and there would be classes to build skills for production. The process was to do three hours volunteer work, to earn one hour class.
 - Azia said she'd discuss this with Nate (volunteer coordinator) to see if we have info on this and add it to the volunteer newsletter
- Music/Culture Programming Changes/Updates
 - Schedule has been fairly consistent since our last meeting
 - Retiring
 - Rhythm Shack - Mike Fisher
 - Last episode 3/11/24
 - Continuing to volunteer on-air as collective member of Roots & Rock n Roll
- Gary played three hours of songs about radio on World Radio Day, followed by Brian Combs for two hours

Public Comments (limit 3 mins per participant)

- n/a
- Joseph: request that transcripts be done as a matter of course for meetings in addition to notes. Joseph has taken notes at other organization meetings and feels that many important details don't make it into the notes.
- Tim mentioned there was talk of transcribing programming on the KBOO website at one time - helpful for accessibility

Work Group Reports

- Working to finalize the on-air contract - now is the time to add comments to the working doc
- Azia would like to meet to finalize on the first Tuesday of April (4/2)

Board Report:

- N/A
 - What does the Board report back
 - Josh was asking what should go into this report
 - Tim mentioned there may be prior knowledge in previous meeting minutes
 - Tim asked what the deadline for posting meeting minutes is
 - Azia will post the PAC notes asap, then if there is a needed correction, we can repost the correction once it's done
 - Tim mentioned the speakers that need to be fixed in P1
 - Staff will follow up on this and see what the status is
 - PAC discussed upcoming Engineering training development and the upcoming live remote training class

Adjourned: 7:02 PM

Next Official PAC Meeting: June 4, 2024