

Program Advisory Committee Meeting Agenda September 10, 2019

Present: Roger Warner, Althea Billings, Erin Yanke

Facilitator: all

Note taker: Erin Yanke

Introductions

Meeting Guidelines

Staff Reports

Board Report

PAC Surveys - initial looksee

Staff Reports

Althea- PM News

- News from the Boo is back to original form
 - Mic Crenshaw has changed the title to “Culture in Motion” they’ll switch off until Jan
- Last Wed was the all candidates forum
- Lost almost all regular board ops
- Totality of circumstance is now solidified as part of the news hour every other tuesday, but semi separate entity
- News and Public Affairs Day is mostly planned
 - Climate Crisis theme
 - Need 3 hours to fill
 - Friday Sept 27th

Jenna - Public Affairs

- New programs
 - Express Yo’self - new poetry show by volunteer Jira. AMAZING! Will float around the schedule until it lands in its permanent spot in January.
 - Sportland - new ½ hr sports show in PM PA by volunteer Perrin. Will air every other Wed from 7-7:30p
- Update to programs
 - Positively revolting is no longer on air. Sojourner Truth Radio is airing in its place while I look for interested programmers
 - Heather McCoy show is having it’s last program Thurs
 - Is it you, is it me? - Last show will be Sept 17.
- News from the boo candidate forum
 - Held a candidate forum for KBOO Board on Wed, Sept 4. Audio archive is up for public to listen to.
- Volunteer stuff

- We need early morning board ops on Wednesday and Fridays from 7-9a. Liam took a step back from board oping so we have many shifts to fill
- Need producers
 - More Talk Radio and Voices from the Edge are looking for producers to help them with scheduling. Since taking on more responsibilities, I can't produce for them anymore
- Diversity talk at all programmer meeting
 - I spoke to programmers about what diversity, equity, and inclusion looks like for programmers. I asked them to push themselves in looking at their own diversity on their program. So far, I've gotten very positive feedback from this. Yay!
- Membership drive - pitching and specials
 - Not many people attending the pitch trainings.
 - We've updated the pitch clock to have shorter but more frequent pitches
 - There will be only 1 pitch break at the end of Democracy Now in order to not interrupt the broadcast
 - Specials: woohoo! Naomi Klein is going to be featured for News and PA day on Sept 27
- Show evaluations
 - I would like to form a sub-committee to help me evaluate PA programming, starting with the talk radio hour. This will start after the drive.
 - Roger is willing to help with this

Erin- other

- Membership Drive Planning
 - Held all programmer meetings yesterday, about 100 programmers attended 4 meetings
 - Good that they were off site
 - Planning special programming with programmers.
 - Not preempting anything for music programming, but hosts doing specials during their timeslots
 - Last Day of the drive end at 5pm
 - During the day we'll have people come in and pick up gifts and eat pizza if they want to
- Programming changes
 - Seth is leaving - 5th Saturday Blues Host
 - Ed Mellnik left - 3rd Wed folk host, first Mon Monday Sampler host
 - Jessy Damon is leaving - part of Mon Sampler - not a program opening
 - Sean Steward is stepping back - sub for evening and late night programs mostly
- Trainings
 - Held field recording class
 - Got equipment to restock field recording kits
 - Althea will manage news kits
 - Jenna will manage public affairs/recording lecture kits

- Staff members will have their own kits (Engineering, All program staff, volunteer coordinator)
 - Outreach
 - 2019 Activists Mobilizing for Power (AMP) conference in Spokane, hosted by Western States Center was great, made contact with local people who will follow up at KBOO from Rosewood Initiative and 350.org

Board Report - No Board Member Again

Programming surveys

- Gary will bring completed summaries to the next PAC meeting, and we'll figure out what we want to do with that information

Next Meeting

- Program Survey Results
- Program Evaluation Plan

Next meeting- October 8, 6pm

Adjourned: 6:39pm

PROGRAM ADVISORY COMMITTEE (PAC)* RESPONSIBILITIES

Programming Task Breakdown

A. The Program Director, AM News and Public Affairs Director, and/or the PM News and Public Affairs Director (called Program Staff for the rest of this document) can take these actions: 1. develop new programming 2. fill attrition slots: in cases of no format change, no consultation with the Program Advisory Committee (PAC) is required 3. fill attrition slots: if there is a format change, Program Staff should seek advice and recommendations from the PAC 4. change existing programming, after seeking advice and recommendations of the PAC 5. develop overall standards for broadcast and podcast 6. shape yearly goals for programming 7. revise programmer rights and responsibilities document as needed 8. suspend programmers for not fulfilling on-air responsibilities laid out in the Programmer Contract 9. any other items listed in the current job descriptions.

B. The Program Staff works through the PAC to: 1. provide active leadership of the PAC 2. shape yearly goals for PAC 3. ascertain community needs in a pro-active and mission-driven way on a regular basis 4. evaluate broadcast and podcast programming quality on a regular basis 5. report all programming changes to the PAC

C. PAC is responsible for: 1. assisting Program Staff in shaping all policy items listed in Section B above 2. working with the Program Staff to solicit input from community 3. working with the Program Staff to meet yearly PAC goals 4. serving as the Community Advisory Board to

ascertain community needs 5. serving as a work group to assist Program Staff in all areas as needed Policy #6 Proposed Revision 2

D. Committee makeup: 1. Committee is self appointed (any KBOO Foundation member who attends three meetings in a row and who agrees to fulfill responsibilities can become a voting member). 2. The board has the option to appoint a maximum of five (5) individuals from underrepresented groups at any time. The appointees will have immediate voting rights. 3. . The Program Staff, as well as at least one (1) and no more than two (2) members of the board, shall all be voting members of the committee. 4. The committee is open to new membership any time. 5. Any member who misses three (3) meetings in a row, or consistently does not fulfill PAC responsibilities, shall be removed as a voting member, per KBOO Bylaws Article VIII, Section 5. 6. Members appointed by the board under Sections D. 2. and D. 3. above will be reappointed by the board annually. *The "Program Advisory Committee" or "PAC" is the commonly used name of the "Program Committee" referenced in KBOO Bylaws Article XIII, Section 4a.

Approved by the Board 5/14/84 As Amended 10/85 As amended by the Board of Directors
1/23/07