

Strategic Planning Support Work Group Meeting

1.19.2015

Present: Mel, Gary (Mel's partner), Monica, Conch,

Discussion of last year's process – since Mel is new. Barriers we ran in to and what went well.

Reviewed the draft timeline Monica brought. This timeline includes budgeting. We will not be responsible for the budgeting but for the planning.

The summary of the timeline is:

Budgeting & Planning calendar for 2015

1. Staff develop a 3-year equipment and maintenance budget - February and March
2. 6-month budget, incorporating MMT Grant - by March
3. Develop a Mission and Vision statement led by the Strategic Planning Support Work Group (SPSWG) March - September (see detail of timeline below)
4. Develop goals and objectives for FY 2016 - (staff process May-July, to the board August (first draft) and September (final draft))
5. Develop budget for FY 2016 (staff process May-July, to the the finance committee - July and final to the board by September)
6. SPSWG develop a plan & budget for a process to create a new multi-year plan in FY 2016 (January through September- develop plan and budget)

Question – should we lead a mission and vision statement creation for the organization? This is not part of our charge so we'd have to ask the board and staff for this. Where does it fit within our timeline?

Process proposal for new mission & vision statements:

1. Membership – get ideas
2. Board and Staff – take ideas, have a retreat and create a vision and mission statement proposal
3. Membership- get input on proposal
4. Board and staff – finalize the statements

Should we ask membership committee to lead membership parts or should we lead it (since they are not meeting)?

Timeline for vision and mission statement:

By March - Get \$ in 6-month budget – facilitator (\$500); space (\$300); food (\$200) - \$1000; plus \$500 for membership retreat?

March – May – Membership input – why is KBOO important? What value does it have? What does it mean to the community?

May or June – Board & Staff meet with input to create a mission and vision statement proposal.

June & July – getting input on proposal

Board and staff finalize by August & September

Facilitation: Some input is to always think about women and people of color for leadership roles like this. Some folks we can think of are; Christine Dupres, Roberta Hunte, Cliff Jones, Guadalupe Guajardo. Brush is good too if we need a historic perspective.

Ask board about this in the January board meeting. Jeff will present this at the board meeting.

Next meeting: We will switch our meetings to the 3rd Monday at 6:00 pm same double secret place.