



*KBOO Special Board Minutes
Tuesday, Aug 6, 2013
SEIU Local 503 Union Hall
6401 SE Foster Rd*

6:00 pm – 9:55 pm

*Facilitator: Matthew Bristow
Minuter: Mark Sherman*

1. Welcome KBOO members and visitors

2. Introductions:

Board Members Attending:

Matthew Bristow, Rabia Yeaman, Sue Bartlett, Jeff Kipilman, Timothy Welp, Adin Rogovin, Mark Sherman

Absent:

Paula Small, Michael Papadopoulos, Lisa Loving, Conch Conser, Lyn Moelich

Visitors attending:

Kurt Lauer, Rebecca Nay, John Paukkula, Joe Uris, Judy Hadley, Allen Wheeland

3. Announcements and Upcoming Events

4. Agenda Approval

Motion to approve the agenda: In Favor 7, Opposed 0, Abstentions 0. Motion Passes.

5. Opening Public Comments:

- **Joe Uris:** Supported changing the date of the annual membership meeting.
- **Rebecca Nay:** Concern about how board candidates names were released, possible influence between nominating committee and special purpose groups. Asks that the board research the issue and correct unfair treatment. Has concerns with board involvement with Keep KBOO and wants us to address this.
- **Jeff Kipilman:** No board member should be endorsing board candidates.

4. July 29, 2013 Minutes Approval

Motion to approve the minutes for the July 29 board meeting: In Favor 6, Opposed 0, Abstentions 1. Motion Passes.

5. July 15, 2013 Special Meeting Minutes Approval

Motion to table the approval of the July 15 , 2013 board minutes. In Favor 6, Opposed 0, Abstentions 1. Motion Passes.

6. Committee Reports (Postponed)

- Finance Committee
- Programming Committee
- Governance Committee
- Personnel Committee
- Nominations Committee
- Development Committee
- Outreach Committee
- Membership Engagement Committee – Rabia has suggested that we combine these committees. Can Timothy and Rabia discuss this offline and report on this recommendation during one of the committee reports?

7. Staff Report (Postponed)

8. Update on the FCC renewal

Matthew Bristow

- Conch is point person for the FCC renewal.
- Open comment period began on time on August 1, 2013.
- A staff person needed to spend approximately \$300 of their personal money to in regards to the FCC renewal. The executive committee will look into reimbursing this staff member.

9. Assign a staff person to manage the FCC renewal application

Mark Sherman

Purpose: Assign someone from the staff, who can coordinate the activities associated with the FCC renewal and create a weekly report to the board.

Motion: Request a weekly email update of which FCC renewal activities are planned for the next two weeks and which activities have been accomplished in the last week.
In Favor 4, Opposed 2, Abstentions 1. Motion passes.

10. Update on the selection of an employee law firm

Jeff Kipilman

Jeff recommended the law firm of Stoel Rives. Attorney Victor Kisch would be our contact. Rates could be as high as \$500.00/hour and as low as \$200/hr depending on which attorney we use.

The negotiating committee will be on 8/8/2013 to formally recommend a law firm.

11. Reschedule Annual Membership Meeting

Sue Bartlett

Motion: Move meeting to Sunday the 15th starting 1:00 – 4:00 pm. In Favor 7, Opposed 0, Abstentions 0. Motion passes.

Motion: Authorize Sue Bartlett to coordinate the ballot correction effort. In Favor 6, Opposed 1, Abstentions 0. Motion passes.

Motion: Authorize a budget to not exceed \$2000 for the ballot correction effort. In Favor 7, Opposed 0, Abstentions 0. Motion passes.

12. Emergency/New Business

- Rabia Yeaman reported that the KBOO web server was down for several days.

Outage 08/xx/2013 (Rabia, can you please provide the date and the duration for this outage?)

Cause: DB crash.

Motion: Sue Bartlett and Rabia Yeaman will clarify expectations with the web team as to what type of support will be provided to KBOO when the web servers is unavailable. Follow-up with the developer to determine what can be done to reduce the number of web server outages. In Favor 7, Opposed 0, Abstentions 0. Motion passes.

- Rabia Yeaman expressed concerns regarding board secretary communications with staff.

13. Closing Public Comments

- **Rebecca Nay:** Felt putting the BPM in abeyance was unwise.
- **Alan Wheeland:** – Disagrees with Rebecca Nay about the problems associated with putting the BPM into abeyance.

14. Appoint an interim station manager during executive director's absence.

Motion: Discuss the appointment of an interim station manager. In Favor 7, Opposed 0, Abstentions 0. Motion passed.

15. Executive Director's Report (posponed)

Lynn Fitch

16. Exit Closed Session:

17. Visitors attending:

- Kurt Lauer
- Rebecca Nay
- John Paukkula
- Joe Uris
- Judy Hadley
- Allen Wheeland

The foregoing minutes were approved by the Board of Directors on August 26, 2013.

Mark Sherman

Secretary